

# Munroe Realtors Rental Division

## **RENTAL APPLICATION**

117 Main Street, Wakefield, RI 02879

Rentals: 401.789.9396

Sales: 401.789.3062

[Munrorentals@aol.com](mailto:Munrorentals@aol.com)

<b>YEAR – ROUND RENTAL</b>	<b>← CIRCLE ONE →</b>	<b>ACADEMIC RENTAL</b>
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Rental Address:	
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Full Name:	
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Current Address:	
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Town:		City:	
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STATE		ZIP:	
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<b>SOCIAL SECURITY NUMBER:</b>
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Date of Birth:	Home Phone:
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Email Address:	
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Cell Phone:	Work Phone:
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Auto/ Make:	Auto/Model:
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Year:	Color:	State Registered:
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<b>License Plate:</b>	<b>Driver License #:</b>
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<b>2<sup>nd</sup> Auto/ Make:</b>	<b>Auto/Model:</b>
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Year:	Color:	State Registered:
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License Plate:	Driver License #:
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Emergency Contact:	
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Phone Number:	Cell Phone:
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Address:	
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Present Employer:	
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Position or Department:	
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Supervisor:	Supervisor's Phone Number:
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Employer's Address:	
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City/Town:	State:	Zip Code:
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Cont.

Length of Employment:	Net Monthly Wages:
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Do You Own or Rent?
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Name of Landlord:
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Home Phone:	Cell Phone:
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Email:
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<b><u>Please List all Pets:</u></b>	
Type:	Weight:
Type:	Weight:
Type:	Weight:

Reason for Moving?
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Have You Ever Been Convicted Of A Crime? Describe:
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**REFERENCES:**

<b>Name</b>		<b>Phone Number</b>	
<b>Relationship</b>		<b>Years Known</b>	

<b>Name</b>		<b>Phone Number</b>	
<b>Relationship</b>		<b>Years Known</b>	

In making this application, I acknowledge that I have submitted the required security deposit, application fee, credit check fee and any other additional requested funds for the purpose of review of any and all information I have provided here.

I understand and agree that in the event that my application is not approved for housing with this agency, the security deposit will be returned to me by mail within five (5) business days, from the date of decline.

I understand and agree that in the event that my application is approved for housing with this agency, that my deposit will be applied towards my initial rental payment. I understand and agree that if I decline or withdraw from the rental once approved, that my security deposit may be forfeited to this agency.

In making this application, I authorize this agency to make any investigative consumer, financial and credit inquiries that are necessary and to contact my present landlord and present and former employer.

By signing, I agree to all terms:

<b>APPLICANT SIGNATURE:</b>
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<b>DATE:</b>
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## Munroe Realtors Rental Division

117 Main Street, Wakefield, RI 02879

Office - 401.789.9396

Fax - 401.789.0580

[MunroeRentals@aol.com](mailto:MunroeRentals@aol.com)

[www.MunroeRealtors.com](http://www.MunroeRealtors.com)

### RENTAL APPLICATION PROCEDURES

#### PER TENANT

DEPOSIT	\$ 200.00
APPLICATION FEE	\$ 30.00
CREDIT/BACKGROUND CHECK FEE	\$ 20.00
<b>TOTAL</b>	<b>\$ 250.00</b>

Please fill out the rental application completely. Be sure to include:

1. Social Security Number
2. Current Address
3. Current Phone Numbers
4. Driver license #
5. Email Address
6. Employment & References

**Please fill out the entire automobile section of the application as this information will be incorporated into the property lease. Your driver's license number **MUST** be included.**

We strongly urge you to list an email address if you have one, as this helps us to create more effective communication later on. A security deposit, application fee and credit check fee will be required when you fill out and return the application. A credit check, background check and references check will be completed as part of the application process.

If your application is approved to rent the property you are applying for, the **\$200.00** deposit **will be applied towards the security deposit due.**

**It is the policy of this agency to discuss all applications with the property owner for the final decision.**

If for any reason your application is not approved, we will return your deposit and application fee within five ( 5 ) business days from the date of decline.

Please note that if you are approved for the rental and then withdraw for any reason, the deposit and application fee may be forfeited to this agency.

Please return your completed application to our office along with a check for **\$250.00** made payable to:

**MUNROE REALTORS.**

All checks will be deposited immediately and held until a final decision has been made on the approval of your tenancy. You will be notified within four to five business days with the results of your application. During this period, the Agency reserves the right to continue to show the property to prospective tenants. One or more applications may be taken on any available rental property.

Please contact the office should you have any questions or concerns.

Thank You.